

Subcontractor Documentation

Subcontractor documents, if applicable, including:

- scope of work (SOW)
- signed letter of intent (LOI)

Our Signing Official's information:

Julie Bishop
Associate Executive Director
(979) 458-8760
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- final subcontract budget
- final subcontract budget justification
- collaborator's federal negotiated indirect cost rate agreement
- Regardless of funding source, prior to submission, the subrecipient must provide certification of compliance with the PHS FCOI Regulation (42 CFR Part 50) by providing IBT with **both** of the following:

A. [Conflict of Interest Disclosure form](#) from each subcontractor

B. An LOI or a form signed by the Authorized Signing Official which certifies compliance with the PHS FCOI Regulation ([42 CFR Part 50](#)) for each subcontractor.