

Principal Finance Staff

**3rd Thursday -
Monthly**

January 18, 2007

Inquiring minds what to know...

- What does FAMIS mean?
 - Financial Accounting Management Information System
-

PIPs #@\$%^%&*

- What does the acronym mean?
 - **P**urchasing **I**nvoice **P**roblem
 - Notes, notes, notes
 - Difference between
 - FYI PIP
 - FYA PIP
 - FAMIS screen for PIPs: 293
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Object Codes (subcodes)

- ❑ Screens: 805, 806 & 306
 - ❑ www.tamus.edu/apps/objcodes
 - ❑ VBAR reports
-

Inquiring minds what to know...

- How many modules does FAMIS have?
 - (4) AFR, FRS, FFX, SPR
-

"Budget Vampires"

- Prompt Pay Interest
- Stale Encumbrances
- Uncollected Revenue
- PIPs
- Invoices – not timely

Prompt Payment Law – payment to vendor within 30 days

30 days begins after the latest of the following:

- Date IBT received goods
 - Date services were completed by vendor
 - Date IBT received invoice (must stamp "received")
-

Inquiring minds what to know...

- Name one FAMIS screen that displays available SL acct balance.
 - Screen 34
 - Screen 19
 - Screen 06B
 - {Menu "M03" SL Information}
-

Disbursement Screens

Has HSC A/P received your invoices?

1. Screen 341?

2. Screen 343?

3. Screen 340?

Has your Req transferred to "P" Doc?

A. Screen 290?

B. Screen 293?

C. Screen 292?

Disbursement Screens

Is alcohol allowed on your account?

1. Screen 006?

2. Screen 008?

3. Screen 002?

Does your invoice have a PIP?

A. Screen 295?

B. Screen 293?

C. Screen 294?

FAMIS – Quicker...

- Copy Document Content Screens:
 - Limited doc: 245
 - Exempt doc: 233
 - Requisition: 247
-

Inquiring minds what to know...

- What FAMIS screen shows a list of active SA accounts?
 - Screen 68
 - {Menu "M05" SA information}
-

“New” Canopy

- Many new “browse” features
 - EPA
 - EPA document
 - Routing document
-

Finance Training needs?

➤ FAMIS – Entire Connection

➤ ListServ – sign up on IBT web page

➤ Microsoft Office – Excel & Calendar

Payroll

Canopy

Account Reconciliation

New employee orientation (Centers)
